

Breakdown Color Legend

Type	Color	Description	Script Examples
Cast	Red	All talent with spoken lines of dialogue.	All Main cast in a scene, speaking or not. Don't forget non-speaking characters in the scene.
Extra Silent	Yellow	Individual Extras that are silent but separate from a group.	1- Bartender, 1- Waitress
Extra Atmosphere	Green	Extras that are part of a group, also known as BG (Background).	10- business people, 8-patients in waiting room
Stunts	Orange	All possible stunts.	"slips on stairs", "climbs up tree/ladder", "swings on rope", "falls off bike"
Special FX	Blue	Any practical effect that occurs on set.	Explosion, Fire, Rain, Gunfire, Squibs, Bullet hits, Collapse
Sound FX & Music	Brown	All practical sound effects that will be added in post but that actors need to react to in real time. Includes any music playing live on set.	"elevator dings", "phone rings", "alarm sounds" or music performance.
Vehicles & Animals	Pink	All Picture vehicles / animals listed in script.	Remember parked vehicles in driveway that may be required but not identified in script for EXT shots. "family dog", "birds outside window", "rodents in a cage". "fish in bowl"
Props	Purple	Any props handled by actors or referred to in the script or description.	"They look at the clock." "She throws the book." "They leave the keys." "He fills the dog bowl."
Wardrobe	Circle	All referenced wardrobe that appear in the script related to action; all needed wardrobe doubles b/c actor gets wet, dirty or bloody.	"he puts on hat", "she takes off jacket", "he grabs scarf", "he changes shoes"
Make-up & Hair	Asterisk	All referenced make-up special effects: scars, blood, bruises, prosthetics, aging.	"Her nose is bloody after the fall" - keep bloody nose in all scenes with this actor until the blood is cleaned up
Special Equipment	Box Around	Equipment specifically needed to get a shot.	Steadicam, Condor, Crane, Dolly, Underwater gear, Slo-mo

Script Breakdown Template

Production Notes	Underline	Any notes production needs to be aware of- could be related to scheduling, meals, prep time, etc.	--
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Additional Categories (Optional)			
Greens	TBD	Landscape elements- can be real or fake that are added to stage/studio or real location.	
Wranglers	TBD	Usually for animal heavy project.	
Set Dressing	TBD	For production design-heavy projects, ie: period pieces, fantasy, etc.	
Weapons	TBD	Good for an action film.	
Horses	TBD	Good for a western or period piece.	
Transportation	TBD	Good for big crews or complex transpo systems.	

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Script Breakdown Template

BREAKDOWN SHEET:	#	Page Count:	Date:
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Prod. Company:

Project Title:

Scene #:	Scene Name:	INT/EXT:	D / N:
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Script Page:	Location Name:
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Description:

CAST (red)	STUNTS (orange)	EXTRAS/ATMOSPHERE (green)
	EXTRAS/SILENT (yellow)	
SPECIAL EFFECTS (blue)	PROPS (purple)	VEHICLE / ANIMALS (pink)

Script Breakdown Template

WARDROBE (circle)	MAKEUP/HAIR (* asterisk)	SOUND EFFECTS & MUSIC (brown)
SPECIAL EQUIPMENT (box around)	PRODUCTION NOTES (underline)	

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CAST LIST

CAST ID	CHARACTER NAME	ACTOR NAME
1		
2		
3		
4		
5		
6		
7		
8		
9		
12		

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